**Starting Date**

School starts on the Tuesday after Labor Day, September 8th.

**Back to School Meeting**

We will have a meeting on Wednesday, September 2 at 6:15 pm. The meeting will go over events in the upcoming year, classroom procedures and expectations.

**Classroom Procedures**

**Daily Elementary Schedule**

This year will keep the class schedule we used last year:

Drop off: 8:00 – 8:10 AM

Morning work cycle: 8:10 – 11:15 AM

Clean up and lunch: 11:15 AM –

Recess: - 12:30 PM

Afternoon work cycle: 12:30 – 2:45 PM

Clean up: 2:45 – 3:15 PM

Dismissal: 3:15 – 3:30 PM

**Reminders**

* **After School Care:** If your child stays at school beyond 3:30 PM, they will enter after school care. Please contact the office for information about our after school program.
* **Friday Folders:** We will send notes and work home on Fridays (or whatever happens to be the last day of the week). I’d like to reuse the folders we had last year, so if you have a leftover one at home, please send back to school on the first day.
* **Lunch:** Fridays will be pizza day. On all other days children may bring packed lunches from home or purchase lunch through the school system.
* **Required Items: P**arents must provide indoor shoes and backpacks. Indoor shoes protect the children’s feet from breakages as well as dirt. I recommend actual shoes rather than slippers – they provide more protection. Shoes should be comfortable and quiet and appropriate for an elementary school setting. Children’s backpacks should be large enough for them to store belonging while at school.
* **Communication:** I want to emphasize that I don’t mind being called at home (231-348-0736) or on my cell phone (231- 881-0767), though obviously not during school hours. Urgent messages can be texted to my cell phone. If you want to email me, I recommend you email both my home address (russcarpenter1113@gmail.com), and my work email (russell@petoskeymontessori.org). I am not able to answer emails during the school day so do not expect a response till the late afternoon or evening.