



# Public Schools of Petoskey

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**POSITION:** Head Varsity Softball Coach

**QUALIFICATIONS:**

1. Previous successful coaching experience at the high school or college level
2. Ability to build positive relationships with players and parents
3. Teaching Certificate - Preferred, not required
4. Outstanding communicator both written and oral
5. Must possess effective coaching techniques and skills
6. Ability to build a complete program, youth thru Varsity

**SUPERVISOR:** Athletic Director and High School Principal

**PERFORMANCE RESPONSIBILITIES:**

1. Develops a Vision and Values for all aspects of the Softball program, consistent with the Athletic Handbook of the Public Schools of Petoskey.
2. Has well developed practice plans and conducts high energy practices.
3. Works closely with our full-time Strength and Conditioning Coach to develop off-season workouts.
4. Works closely with the Athletic Director for scheduling and program needs.
5. Ability to coach the coaches to build the program and player skills.
6. Continues the relationship between the High School program and our youth programs.
7. Recommends and plays a role in the purchase of equipment, supplies, and uniforms as appropriate.
8. Enforces discipline and sportsmanship behavior at all times and establishes/oversees penalties for breach of such standards by individual students.
9. Adheres to a highly developed program for injury prevention in conjunction with the schools Athletic Trainer.
10. Works well with the Hockey Boosters in raising money for the program.
11. Conducts a parent meeting prior to the start of the season.
12. Develops a system for tracking all uniforms and equipment.
13. Conducts a team banquet/awards night at the end of the season.
14. Follows all MHSAA rules and guidelines for Softball.
15. Other Duties as assigned by the Athletic Director or Principal.

**HIGHLIGHTS:**

The Petoskey community has been very supportive of our athletic programs. This past school year we started two club softball teams at the middle school level to give our athletes a place to play in the spring. Numbers have been on the rise and we are looking forward to growth and success in the program. We have recently hired a full-time strength and conditioning coach. He works with all Athletes PE classes, teams, after school and more.

**Updated: 8.2023**