



Public Schools of Petoskey

A Special Place for Everyone

Spitler Administration Building
1130 Howard Street
Petoskey, MI 49770
231-348-2100

REGULAR SCHOOL BOARD MEETING MINUTES

Thursday, September 19, 2019
7:00 p.m.

Members Present: Keith Szajnecki, Mary Ling, Mark Ashley, Jessica Shaw-Nolff, Kathy Reed
Members Absent: None

CALL TO ORDER

President Szajnecki called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Szajnecki led the Pledge of Allegiance.

AUDIENCE PARTICIPATION

None.

APPROVAL OF MINUTES

Motion by Trustee Ling and supported by Trustee Shaw-Nolff that the written minutes of the following meetings be approved as recorded:

Special Meeting Minutes, August 13, 2019
Regular Meeting Minutes, August 15, 2019
Special Meeting Minutes, August 28, 2019

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

APPROVAL OF WARRANTS

Motion by Trustee Reed and supported by Trustee Ashley that the warrants paid, as submitted by the administration, be approved in the amount of \$1,968,406.65

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

PRESENTATION: EMMET COUNTY RECYCLING ZERO WASTE PRESENTATION

Lindsey Walker from Emmet County Recycling gave a presentation on how Petoskey Schools can become 100% waste free. She fielded questions from the Board.

PRESENTATION: TECHNOLOGY UPDATE

Howard Bates, Director of Technology, gave a technology update to the Board. He fielded questions from the Board.

PRESENTATION: PSP CODE OF CONDUCT REVISION PROPOSAL

Robert Szukala, High School Assistant Principal, presented a Code of Conduct revision proposal. He fielded questions from the Board.

The Board noted they would like to vet the program and requested to purchase one for review.

RESOLUTION: EMPLOYMENT RECOMMENDATION

Motion by Trustee Ashley and supported by Trustee Reed that Joel Dohm be appointed to the position of High School Assistant Principal/Athletic Director in the Public Schools of Petoskey.

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

RESOLUTION: SET JANUARY ORGANIZATIONAL/REGULAR MEETING

Motion by Trustee Reed and supported by Trustee Ashley that the Organizational and Regular January Meeting of the Board of Education for the Public Schools of Petoskey be held on Thursday, January 16, 2020 in the Board Meeting Room of the Spitler Administration Building at 7:00 p.m.

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[RESOLUTION: BRI-CAR ROOFING CONTRACT CHANGE ORDER #1](#)

Motion by Trustee Ashley and supported by Trustee Ling to accept Change Order #1 for an increase of \$54,773 to Bri-Car Roofing contract.

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[RESOLUTION: AWARD ADMIN HVAC REMODELING BIDS](#)

Motion by Trustee Shaw-Nolff and supported by Trustee Ling to accept the following bids:

1. Ballard's Plumbing and Heating for \$182,202
2. Grand Traverse Construction for \$74,350
3. Integrity Test and Balance for \$18,400

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[EDUCATIONAL REPORTS](#)

Mr. Prins gave an update for the elementary schools.

- Fall testing has started
- 4th graders attended Flywheelers
- Great Lakes Center for the Arts
 - Two events
 - 3rd-5th will attend Dr. Kaboom
 - K-2nd will attend Pete the Cat
 - All busing costs are covered
- Constitution day is this week
 - Lots of activities and projects were completed

- Volunteer training for reading mentors took place this week
- All elementary students will travel to the stadium to attend the high school Homecoming Pep Rally on October 4, 2019
 - 1:30 at Northmen Stadium
 - The Band will perform
 - The School Board is welcome
- Continuing partnership with the Petoskey District Library
 - The schools received a list of all the students that attended the summer reading program
 - Continuing to support the schools with reading intervention

Mr. Wilcox gave an update for the middle school.

- Congratulation to Mr. Dohm on his new position as the Assistant Principal/Athletic Director at the high school
 - He will be missed at the middle school
 - We are currently in the process of looking for his replacement
 - Thank you to Ami Dionne for filling in as interim assistant principal at the middle school
- Some changes at the middle school
 - Lunch detention will now take place in a responsible thinking room
 - Mike Wargel is overseeing the students and will talk with the students as to why they were sent to the room
 - 8x10 posters in the middle school entryway
 - Northmen Drive
 - D=Determination
 - R=Respect and Responsibility
 - I=Integrity
 - V=Voice
 - E=Empathy
 - Posters that show “what does it look like to ...” are in the halls, bathrooms and cafeteria

Mrs. Gamble gave an update for the high school.

- Staff and students have been very welcoming
- 90 student mentors for the freshmen class
 - Eating lunch with them to build connections
 - Want to see all freshmen involved in an activity
- 40 students, new to the district, were invited to breakfast
 - Breakfast was provided by the Culinary Arts class
 - The Cheetos Club sat with the new students at the football game
- Teachers are setting goals and planning intentional connections with parents and students
- Working on best teaching practices
 - Four teachers attended a reading apprenticeship this summer
 - They will meet after school one time per month
- Great start to the school year
- Homecoming is October 4, 2019

Mrs. Akins gave an update for Teaching and Learning

- Thankful for this administrative team
 - There has been a lot of change
 - Everyone has been very welcoming
- Mrs. Akins and Mr. Parker have committed to start each day in a building doing walk-throughs
- Leadership Network meetings have taken place, and more are scheduled
- Students are starting to recognize both Mrs. Akins and Mr. Parker
- Teachers are asking questions in the halls when they see Mrs. Akins and Mr. Parker
- Curriculum Review Cycle – flyer was handed out
 - Provides a systemic approach to continuous improvement
 - Focuses on a manageable amount of initiatives
 - Allows the district to plan for expenditures
 - Very purposeful reasons for meetings
 - Installing what you are working on
 - Implementation phase
- Mrs. Akins and Mr. Parker will meet with Administrators for a Performance Management Review once per month

Mr. Cartwright thanked the Technology Department for the high-quality work that they perform.

BOARD OF EDUCATION REPORTS

- Trustee Ling noted that mini grants are due October 13, 2019
- Trustee Ling requested that a Give Back Get Back reminder be sent to the staff

SUPERINTENDENT'S REPORT

- Welcome to the students that are in attendance
- Solid start to the school year
 - All in
 - Organized
 - Working towards the same goal
- Administration Team meetings have started
 - Data dialogs
 - Move to the next step
 - Collect data – now what?
 - What is the plan/next phase?
 - The next meeting is on September 24, 2019
- How are we supporting all students?
 - What is the framework?
 - How does it all fit together?
- Conversations with the preschool community

- Touring the farmhouse property with licensing experts
 - Would like to get it up and running for 0-3-year-old child care
 - Would like to have 3-5-year-old preschool in our buildings
- Teacher evaluation timeline
 - Student growth will make up 25% of evaluation score
- 5D training coming up in October
 - The training will be onsite
 - All evaluations are rated the same way
- Leadership Networks has kicked off
 - What is the next level of development?
 - What is a high-quality lesson?
- Final interviews for the middle school Assistant Principal are tomorrow
- Met with Chief Breed regarding the Crisis Plan
 - What changes need to happen
 - Will be brought before the Board for approval
- Working on visuals and graphics with the ISD Communications Director
- Building community
 - Supe's Loop Blog
 - People are feeling connected
 - We are all in this together
 - Reinforce that we are on the same team
- Attended a PEF meeting
 - PEF does a lot of great things for Petoskey Schools
 - Will remind staff about the Give Back Get Back Campaign
- In process of becoming a member of Rotary
- Attending many meetings: Robotics, Habitat for Humanity, Petoskey News Review, Superintendents meeting
- Ongoing discussions with the ISD and PEA about the calendar for the 20/21 school year

LEGISLATIVE UPDATES

- The budget is on the Governor's desk
- 1% increase to Special Education
- Added in at risk money
- If it passes, our budget will be even and balanced

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business, it was moved by Trustee Ling and supported by Trustee Ashley to adjourn.

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed

NAYS: None

Motion was Declared Adopted

The meeting was adjourned at 8:37 p.m.

Keith Szajnecki, President

Jessica Shaw-Nolff, Secretary

Lori Lewis, Recording Secretary