



Public Schools of Petoskey

Every Opportunity.

Spitler Administration Building
231-348-2100

“Executive Order 2020-75 gives temporary authorization of remote participation for School Board meetings. Executive Order 2020-115 limits all public gatherings to 50 people or less until June 30, 2020. The Public Schools of Petoskey’s Board of Education will meet remotely.”

Held via Zoom Meeting
<https://us02web.zoom.us/j/87435489646>
Meeting ID: 874 3548 9646

REGULAR SCHOOL BOARD MEETING MINUTES

Thursday, June 25, 2020
7:00 p.m.

Members Present: Keith Szajnecki, Mary Ling, Jessica Shaw-Nolff, Kathy Reed
Members Absent: Mark Ashley,

CALL TO ORDER

President Szajnecki called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

President Szajnecki led the Pledge of Allegiance.

AUDIENCE PARTICIPATION

None.

APPROVAL OF MINUTES

Motion by Trustee Shaw-Nolff and supported by Trustee Reed that the written minutes of the following meeting be approved as recorded:

Regular Meeting Minutes, May 21, 2020

Special Meeting Minutes, June 4, 2020
Special Meeting Minutes, June 10, 2020

Roll Call Vote:

Trustee Szajnecki – Aye
Trustee Ling – Aye
Trustee Shaw-Nolff – Aye
Trustee Reed – Aye

Motion was Declared Adopted

[APPROVAL OF WARRANTS](#)

Trustee Shaw-Nolff asked for clarification on the item with a description of Board Policy Updates.

- The item is for Boardbook, our new electronic board agenda packet system. Mr. Wheeler will see that the item description is changed to reflect the Boardbook subscription.

Motion by Trustee Reed and supported by Trustee Shaw-Nolff that the warrants paid, as submitted by the administration, be approved in the amount of \$3,620,976.52.

Roll Call Vote:

Trustee Szajnecki – Aye
Trustee Ling – Aye
Trustee Shaw-Nolff – Aye
Trustee Reed – Aye

Motion was Declared Adopted

[RESOLUTION: MHSAA ANNUAL MEMBERSHIP RENEWAL 2020/2021](#)

Mr. Parker provided a brief explanation and requested the Board's approval.

Trustee Shaw-Nolff asked if there is a fee for this membership. It was noted that there is not a fee for the membership but that when tournaments are held at our location there is a payment made to MHSAA.

Motion by Trustee Reed and supported by Trustee Ling that the resolution for membership with MHSAA for 2020/2021 be approved as attached.

Roll Call Vote:

Trustee Szajnecki – Aye

Trustee Ling – Aye
Trustee Shaw-Nolff – Aye
Trustee Reed – Aye

Motion was Declared Adopted

RESOLUTION: ADMINISTRATIVE CONTRACT EXTENSIONS

Mr. Parker recommended the Board's approval for the extension of the administrative contracts.

Karla Akins	Director of Teaching and Learning
Lauren Ringle	Director of Special Education
Branden Wheeler	Director of Finance
Cal Prins	Central Elementary School Principal
Mike Frampus	Lincoln Elementary School Principal
Mark Oberman	Sheridan Elementary School Principal
Jonathon Wilcox	Middle School Principal
Jason Purcell	Middle School Assistant Principal
Deidra Gamble	High School Principal
Robert Szukala	High School Assistant Principal
Joel Dohm	High School Assistant Principal / Athletic Director

Motion by Trustee Reed and supported by Trustee Shaw-Nolff to accept the superintendent's recommendation as to the extension of the administrative contracts.

Roll Call Vote:

Trustee Szajnecki – Aye
Trustee Ling – Aye
Trustee Shaw-Nolff – Aye
Trustee Reed – Aye

Motion was Declared Adopted

RESOLUTION: RECOMMENDATION TO HIRE EDUCATIONAL STAFF

Mr. Parker recommended the Board's approval.

Moved by Trustee Shaw-Nolff and supported by Trustee Ling that the below listed candidates be appointed to their respective positions in the Public Schools of Petoskey.

Becky Bell	Lincoln Elementary Fifth Grade Teacher
Becky Friske	Lincoln Elementary Second Grade Teacher
Martha Jansen	Lincoln and Ottawa Elementary Physical Education Teacher
Carley Jarvis	Ottawa Elementary Special Education Teacher
Kathleen Rash	Middle School Seventh Grade Science Teacher
Kelly Wagner	Middle School Sixth Grade ELA Teacher
Megan Tompkins	Middle and High School Math Teacher
Thomas Harder	Middle and High School Band Teacher

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

Motion was Declared Adopted

RESOLUTION: SALE OF HOME LOCATED AT 1769 ATKINS ROAD

Mr. Parker recommended the board's approval to move forward with looking into selling the house. The board would like to **view the property sight plan**, see the appraisal amount and ~~a map of the property~~ **then discuss prior to the actual sale of the house.**

Moved by Trustee Ling and supported by Trustee Reed that the Superintendent and Director of Finance move ahead with the process of parceling out and selling the home and two adjacent outbuildings located at 1769 Atkins Road.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

Motion was Declared Adopted

RESOLUTION: MIDDLE SCHOOL UNINTERRUPTED POWER SUPPLY – BID AWARD

Mr. Parker provided an overview of the bid award. He recommended the board's approval and addressed the board's questions and comments regarding the bid.

Moved by Trustee Shaw-Nolff and supported by Trustee Reed to accept the bid of \$27,755.96 from Presidio for the Middle School Uninterrupted Power Supply.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

Motion was Declared Adopted

[RESOLUTION: MIDDLE SCHOOL GENERATOR/HVAC UPGRADE – BID AWARD](#)

Mr. Parker provided an overview of the bid award. He addressed the board's questions and comments regarding the bid and recommended the board's approval.

Moved by Trustee Reed and supported by Trustee Ling to accept the bid of \$106,000 from Atlas Electric for the Middle School generator and HVAC upgrade.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

Motion was Declared Adopted

[RESOLUTION: CURRICULUM PURCHASE](#)

Mr. Parker provided an overview of the bid award and recommended the board's approval. Mrs. Akins addressed the board's questions.

Moved by Trustee Ling and supported by Trustee Shaw-Nolff to approve the purchase of the Algebra I, U.S. History, Economics, AP Economics and Elementary ELA textbooks and resources as presented and attached in the amount not to exceed \$400,000.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

Motion was Declared Adopted

[RESOLUTION: FOOD SERVICES MANAGEMENT RENEWAL](#)

Mr. Parker provided an overview of the bid award. He addressed the board's questions and comments regarding the bid and recommended the board's approval.

Moved by Trustee Ling and supported by Trustee Reed to accept Chartwells School Dining contract renewal of \$0.064 per meal and \$6,394 per month for school food service management in fiscal year 2020/2021.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

Motion was Declared Adopted

[RESOLUTION: BRI-CAR ROOFING CHANGE ORDER #1](#)

Mr. Parker provided an explanation of the change order. He fielded questions from the Board and recommended their approval.

Moved by Trustee Reed and supported by Trustee Shaw-Nolff to accept Change Order #2 from Bri-Car Roofing in the amount of \$5,394 for the replacement of wood, insulation, and installation of metal sheathing above the media center at Petoskey High School.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

Motion was Declared Adopted

[RESOLUTION: GORDON CONSTRUCTION SERVICES CHANGE ORDER #2](#)

Mr. Parker provided an explanation of the change order. He fielded questions from the Board and recommended their approval.

Moved by Trustee Reed and supported by Trustee Ling to accept Change Order #1 for Gordon Construction in the amount of \$495.01.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

Motion was Declared Adopted

[RESOLUTION: CONCRETE WORK AT SPITLER](#)

Mr. Parker provided an explanation of the concrete work. He fielded questions from the Board and recommended their approval.

Moved by Trustee Shaw-Nolff and supported by Trustee Ling to accept the quote of \$12,000 from Stevens Concrete for the replacement of the sidewalk, drive through, drive approach, and the curb at the Spitler Building in order to comply with City of Petoskey Construction Ordinance.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

Motion was Declared Adopted

Mr. Szajnecki read a statement from Mr. Ashley as he was out of town and unable to attend the meeting.

[RESOLUTION: 2019/2020 FINAL BUDGET](#)

Mr. Parker thanked Mr. Wheeler for all his work putting the final budget together. Mr. Wheeler provided a brief explanation of the 2019/2020 final budget revisions. He answered the Board's questions and recommended the Board's approval.

Motion by Trustee Reed and supported by Trustee Ling that this resolution shall be the appropriations for the Public Schools of Petoskey for the fiscal year 2019/2020: A resolution to make appropriations for expenditures and provide for the disposition of their fund incomes received by the Public Schools of Petoskey:

1. General Fund	\$ 31,708,478
2. Food Service Fund	\$ 921,309
3. School Activity Fund	\$ 800,000
4. Debt Service Fund	\$ 2,887,400
5. Capital Projects Fund	\$ 3,171,233

BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby charged with the general supervision of the execution of the budgets and shall hold the appropriate administrators and/or supervisors responsible for the performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary statements adopted by the Board.

This act is to take effect on June 25, 2020.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

Motion was Declared Adopted

[RESOLUTION: 2020/2021 INITIAL BUDGETS](#)

Mr. Parker provided an overview of the 2020/2021 initial budget projections. He and Mr. Wheeler addressed the Board's questions and comments regarding the 2020/2021 initial budget proposal and recommended the Board's approval.

Motion by Trustee Reed and supported by Trustee Ling that this resolution shall be the appropriations for the Public Schools of Petoskey for the fiscal year 2020/2021: A resolution to make appropriations for expenditures and provide for the disposition of their fund incomes received by the Public Schools of Petoskey:

1. General Fund	\$ 31,240,631
2. Food Service Fund	\$ 876,967
3. School Activity Fund	\$ 1,200,500
4. Debt Service Fund	\$ 1,689,500
5. Capital Projects Fund	\$ 2,514,190

BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby charged with the general supervision of the execution of the budgets and shall hold the appropriate administrators and/or supervisors responsible for the performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary statements adopted by the Board.

This act is to take effect on July 1, 2020.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

Motion was Declared Adopted

BOARD OF EDUCATION REPORTS

Trustee Szajnecki

- In six days, Mr. Parker will have been the Superintendent for one year
- Appreciates the communication from the principals

Trustee Ling

- Focus on the positives
 - graduation
 - different, creative
 - 8th grade farewell
 - communication
 - sharing information
- We are stronger as a district

SUPERINTENDENT'S REPORT

- What the fall will look like is still unknown
 - Hopeful that we will know by June 30, 2020 and that we will receive a plan to keep kids healthy and safe
- As an organization we did a great job with all the changes/challenges
- It is all about the kids

AUDIENCE PARTICIPATION

None.

AJOURNMENT

There being no further business, it was moved by Trustee Ling and supported by Trustee Shaw-Nolff to adjourn.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

Motion was Declared Adopted

The meeting was adjourned at 8:30 p.m.

Keith Szajnecki, President

Jessica Shaw-Nolff, Secretary

Lori Lewis, Recording Secretary