



# Public Schools of Petoskey

## Every Opportunity.

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Spitler Administration Building

Via Zoom

Meeting URL: <https://us02web.zoom.us/j/83749260888>

Meeting ID: 837 4926 0888

231-348-2100

### REGULAR SCHOOL BOARD MEETING MINUTES

Thursday, May 21, 2020

7:00 p.m.

Members Present: Keith Szajnecki, Mary Ling, Mark Ashley, Jessica Shaw-Nolff, Kathy Reed  
Members Absent: None

#### CALL TO ORDER

President Szajnecki called the meeting to order at 7:00 p.m.

#### PLEDGE OF ALLEGIANCE

President Szajnecki led the Pledge of Allegiance.

#### AUDIENCE PARTICIPATION

None.

#### APPROVAL OF MINUTES

Motion by Trustee Ashley and supported by Trustee Shaw-Nolff that the written minutes of the following meeting be approved as recorded:

**Regular Meeting Minutes, April 16, 2020**

**Special Meeting Minutes, April 23, 2020**

**Special Meeting Minutes, May 5, 2020**

**Special Meeting Minutes, May 12, 2020**

Roll Call Vote:

Trustee Szajnecki – Aye  
Trustee Ling – Aye  
Trustee Ashley – Aye  
Trustee Shaw-Nolff – Aye  
Trustee Reed – Aye

**Motion was Declared Adopted**

[RESOLUTION: CHAR-EM ISD GENERAL FUND BUDGET](#)

Mr. Parker introduced Lisa Krosnicki. Ms. Krosnicki gave an overview of the Char-Em budget and fielded questions from the Board. Mr. Parker recommended the Board's approval.

Moved by Trustee Shaw-Nolff and supported by Trustee Reed to accept the 2020/2021 Char-Em ISD General Education Fund Budget resolution as attached.

Roll Call Vote:

Trustee Szajnecki – Aye  
Trustee Ling – Aye  
Trustee Ashley – Aye  
Trustee Shaw-Nolff – Aye  
Trustee Reed – Aye

**Motion was Declared Adopted**

[APPROVAL OF WARRANTS](#)

Motion by Trustee Reed and supported by Trustee Ling that the warrants paid, as submitted by the administration, be approved in the amount of \$2,335,396.72.

Roll Call Vote:

Trustee Szajnecki – Aye  
Trustee Ling – Aye  
Trustee Ashley – Aye  
Trustee Shaw-Nolff – Aye  
Trustee Reed – Aye

**Motion was Declared Adopted**

[RESOLUTION: EMPLOYMENT RECOMMENDATION](#)

Mr. Parker congratulated Mrs. Thola on her retirement and introduced Amy McMullen to the Board. He recommended the Board's approval to appoint Ms. McMullen as the Ottawa Elementary Principal.

Moved by Trustee Ling and supported by Trustee Ashley that Amy McMullen be appointed to the position of Elementary Principal in the Public Schools of Petoskey.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Ashley	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

**Motion was Declared Adopted**

Ms. McMullen thanked the Board and Mrs. Thola for their support.

**RESOLUTION: O.P.I.E. RECOGNITION**

Recipients of this year's Outstanding Person in Education awards are:

Jeff Engler     Custodian, Sheridan - PESPA  
Glen Young     English Teacher, High School – PEA

Moved by Trustee Reed and supported by Trustee Ashley that O.P.I.E. Resolutions honoring Jeff Engler and Glen Young be approved as submitted.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Ashley	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

**Motion was Declared Adopted**

**RESOLUTION: 2019/2020 BREAKFAST AND LUNCH PRICES**

Mr. Wheeler recommended the slight increase to the cost of the adult meals from \$4.00 to \$4.40. He fielded questions from the Board and recommended their approval.

Moved by Trustee Ling and supported by Trustee Reed to set the 2020/2021 school year breakfast and lunch prices as follows:

	<u>Breakfast</u>	<u>Lunch</u>
Elementary	\$1.50	\$2.75
Middle School	\$1.75	\$3.00
High School	\$1.75	\$3.00
Sandwich Central	N/A	\$3.50
Adult Meals	\$2.50	\$4.40 (NEW)
Milk	\$0.45	\$0.45

Roll Call Vote:

Trustee Szajnecki – Aye  
Trustee Ling – Aye  
Trustee Ashley – Aye  
Trustee Shaw-Nolff – Aye  
Trustee Reed – Aye

**Motion was Declared Adopted**

[RESOLUTION: AUDIT ENGAGEMENT LETTER](#)

Mr. Wheeler provided a brief explanation and requested the Board's approval for the audit services.

Moved by Trustee Ashley and supported by Trustee Shaw-Nolff to accept the Rehmann Robson's Engagement Letter, dated March 9, 2020, for audit services covering the period July 1, 2019 through June 30, 2020 in the amount of \$17,750.

Roll Call Vote:

Trustee Szajnecki – Aye  
Trustee Ling – Aye  
Trustee Ashley – Aye  
Trustee Shaw-Nolff – Aye  
Trustee Reed – Aye

**Motion was Declared Adopted**

[RESOLUTION: 2019 TAX REQUEST](#)

Mr. Wheeler provided a brief explanation and recommended the Board's approval.

Moved by Trustee Ashley and supported by Trustee Ling that the Board of Education approve the 2020 Tax Rate Request (on form L-4029) for submission to the Emmet County Clerk's Office, as well as copies to the Equalization Department(s) and all township and city clerks.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Ashley	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

**Motion was Declared Adopted**

**RESOLUTION: SALE OF BUILDING TRADES HOUSE**

Mr. Wheeler noted that only one bid was received for the Building Trades house. He recommended the Board's approval.

Quite a few items were not completed due to the COVID-19 school closure. This is a fair price considering the circumstances. The house will be removed by August 31, 2020.

Moved by Trustee Reed and supported by Trustee Ashley to accept the bid of \$53,000 from David and Andrew Hoffman for the purchase of the 2019/2020 building trades house.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Ashley	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

**Motion was Declared Adopted**

**RESOLUTION: CHANGE OF REGULAR MEETING DATE**

It is requested that the Regular Board Meeting scheduled for Thursday, June 18, 2020 be moved to Thursday, June 25, 2020 at 7:00 p.m.

Trustee Ashley will not be able to attend the meeting on June 25, 2020.

Moved by Trustee Ling and supported by Trustee Shaw-Nolff to change the date of the June 2020 Regular Board Meeting as presented.

Roll Call Vote:

Trustee Szajnecki	– Aye
Trustee Ling	– Aye
Trustee Ashley	– Aye
Trustee Shaw-Nolff	– Aye
Trustee Reed	– Aye

**Motion was Declared Adopted**

DISCUSSION: TECHNOLOGY REPORT

- Mr. Parker introduced Howard Bates, Technology Director.
- Mr. Bates discussed a 1:1 Strategic Plan. Mr. Bates and Mr. Parker fielded questions from the Board.
- Mrs. Gamble gave a brief overview about how a virtual school works.

DISCUSSION: 2020/2021 BUDGET

- Mr. Parker gave a brief update on the school aide fund and the proposed deficit for the 20/21 school year.
- The community survey is open until May 27, 2020.
- The Budget Task Force committee met last night and is looking at how to move forward with budget cuts.

BOARD OF EDUCATION REPORTS

Trustee Szajnecki commented that there are lots of returnables in people's garages. The Band is collecting cans. Hockey and Boy Scouts are also collecting cans.

Trustee Ling

- PEF will award scholarships even with the closure
- How are we proceeding with graduation?
  - Mrs. Gamble
    - Friday, May 22, 2020 is the senior's last day
    - Graduation is postponed until August 2, 2020
    - Virtual award announcement on May 27, 2020
    - Cheetos Club video will be sent out May 28, 2020
    - Graduation Parade will be Sunday, May 31, 2020

- Asked if Board members would like to participate in handing out diplomas
- Great video that the middle school put together
  - Mr. Wilcox noted that Meagan Neal put together the video

### SUPERINTENDENT'S REPORT

- Thank you to teachers and administrators for the great work they are doing
- Thank you to the staff that have worked on the graduation plan
- Downtown businesses have been very supportive
  - Jen Shorter has decorated her store windows in support of the seniors
- Met with the Parent Advisory Council
  - Overwhelmingly positive about the Remote Learning Plan
  - Appreciative of how the staff has worked with families to adjust
- Met with the Student Advisory Council
  - Good things to say about what is happening
  - Classy group of kids
- YMCA is interested in doing summer school which is based at Ottawa
  - This is on hold until given approval to open
  - All safety precautions will be followed
- Summer School/Return to School
  - Return to Work Task Force met yesterday
    - How do we return/when do we return?
    - Making sure we are ready for when staff return
    - Appreciate the custodial staff for all the work they are doing
  - How are we communicating to staff/community?
    - How are we meeting the expectations around health and safety?
- Construction projects are getting started
  - Carpet removal and ADA restroom update at the high school
  - Roof work at Central elementary
  - Roof work at Lincoln – punch list follow-up
  - Roof work, parking lot resurfacing and retaining wall at Spitler
  - Basketball court at Sheridan
  - Contractors were advised of all safety precaution requirements
- Thank you to the Board, administrators and staff for all the work that they are putting in

### AUDIENCE PARTICIPATION

Jamie Buchanan:

Per the comment section in Zoom: Just a couple thoughts regarding the tech report 1:1 plan for public comment:

1. If we are going to continue using PowerSchool, it seems like we might want to explore Schoology as an LMS since PowerSchool purchased Schoology. It's at least worth

exploring because it seems like it might be simpler to have everything part of one application.

2. Under Printing near the end of the plan, it would be really inconvenient to lose the ability to print in the classroom and I don't think would be a very popular change. If that was a temporary change that will have a dollar amount tagged to it and thrown into the mix of possible cuts, if needed, that seems reasonable.

Deidra Gamble:

- Be the Light Event – Friday, May 22, 2020 – Decision Day and Music Programs will be highlighted
- The last Be the Light Event is Friday, May 29, 2020

Alisa Santti:

- Copy machine at Ottawa is a refurbished one and is not always working
- Maintenance is not reliable
- Running to the office for one copy is not feasible

Carol Thola:

- Noted that there is supposed to be a new copier in the office and another one placed in the staff work room
- They have not been installed yet, but Ms. McMullen knows they are coming

Kacey Riley:

- Elimination of printers in the classroom would not be a good thing
- Please get teacher input prior to moving forward

Stasha Simon:

- Curriculum is 75% copy based for the English department
- Only have one classroom set of most materials, not one for every student
- We do not have a digital form of classroom books

## ADJOURNMENT

There being no further business, it was moved by Trustee Ashley and supported by Trustee Ling to adjourn.

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed

NAYS: None

## **Motion was Declared Adopted**

The meeting was adjourned at 8:53 p.m.

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Keith Szajnecki, President

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Jessica Shaw-Nolff, Secretary

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Lori Lewis, Recording Secretary