



Public Schools of Petoskey

Every Opportunity

Spitler Administration Building
1130 Howard Street
Petoskey, MI 49770
231-348-2100

REGULAR SCHOOL BOARD MEETING MINUTES

Thursday, December 19, 2019
7:00 p.m.

Members Present: Keith Szajnecki, Mark Ashley, Jessica Shaw-Nolff, Kathy Reed
Members Absent: Mary Ling

CALL TO ORDER

President Szajnecki called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Szajnecki led the Pledge of Allegiance.

AUDIENCE PARTICIPATION

None.

APPROVAL OF MINUTES

Motion by Trustee Reed and supported by Trustee Ashley that the written minutes of the following meetings be approved as recorded:

Regular Meeting Minutes, November 21, 2019

AYES: Szajnecki, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

APPROVAL OF WARRANTS

Motion by Trustee Reed and supported by Trustee Shaw-Nolff that the warrants paid, as submitted by the administration, be approved in the amount of \$3,315,718.53.

AYES: Szajnecki, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[PRESENTATION: TECHNOLOGY UPDATE](#)

Howard Bates, Director of Technology, gave a technology update to the Board. He fielded questions from the Board.

[RESOLUTION: BANK AUTHORIZATION](#)

Motion by Trustee Ashley and supported by Trustee Shaw-Nolff that Chris Parker, Superintendent; Kathy Reed, School Board Treasurer; and Mark Ashley, School Board 2nd Vice-President be authorized to perform the banking and check signing duties of the Public Schools of Petoskey for the 2019/2020 fiscal year, effective immediately.

AYES: Szajnecki, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[RESOLUTION: APPROVE CRISIS MANUAL](#)

Mr. Parker and Mr. Cartwright fielded questions from the Board and recommended their approval.

Motion by Trustee Reed and supported by Trustee Shaw-Nolff to approve the Public Schools of Petoskey's "School Crisis Response Plan" with the addition of language that would require annual review and direct district administration to implement the plan effective immediately.

AYES: Szajnecki, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[RESOLUTION: ARCHITECTURE SELECTION AND CONTRACT APPROVAL](#)

Mr. Cartwright fielded questions from the Board and recommended their approval.

Motion by Trustee Ashley and supported by Trustee Shaw-Nolff to accept the proposal from Architektura PLC for Architectural and Construction Management Services for summer 2020 projects in the amount of \$241,920 per the attached.

AYES: Szajnecki, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[RESOLUTION: 2019/2020 BUDGET – 1ST REVISION](#)

Mr. Cartwright fielded questions from the Board and recommended their approval.

Moved by Trustee Ashley and supported by Trustee Shaw-Nolff that this resolution shall be the appropriations for the Public Schools of Petoskey for the fiscal year 2019-2020: A resolution to make appropriations for expenditures and provide for the disposition of their fund incomes received by the Public Schools of Petoskey, per the enclosure.

General Fund: \$32,480,859
Capital Projects Funds: \$ 3,210,311

BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby charged with general supervision of the execution of the budgets and shall hold the appropriate administrators and/or supervisors responsible for the performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary statements adopted by the Board.

This act is to take effect on December 19, 2019.

AYES: Szajnecki, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[EDUCATIONAL REPORTS](#)

Mrs. Thola spoke for the elementary schools.

- Elementary concerts were performed last week. Excellent programs district wide.
- The Steel Drum Band and the Madrigals visited all of the elementary buildings.
- Staff is working on curriculum
 - Focus is on math in kindergarten and first grade
- All four building have been participating in “Giving” activities
 - Giving trees
 - Jammies for Jenna

Mr. Wilcox spoke for the middle school.

- 7th-12th grade band performances were amazing
- 6th grade band concert was a mini holiday concert and parent meeting
- Community service
 - Canned food drive
 - 1800 items were collected
 - Donated to the Women's Resource Center
 - Hoops for the Holidays
 - Raised \$1000
 - Two families were helped
 - Counselors coordinated with the needy families
- 7th/8th grade boys' basketball has finished
 - Good group of kids
- The Northmen Den has helped 52 families
- Trustee Ashley wondered if the funds that raised could be donated back to the Northmen Den

Mrs. Gamble spoke for the high school.

- Wrestling placed 1st in Owasso
- Bowling placed 2nd in their first tournament
- Madrigals and Steel Drum have been very busy performing at local events
- Early College program parent/student meeting was well attended
 - 25 students were accepted in to the program
 - They will start next semester
- English Department's Poetry Out Loud Competition
 - All students participated
 - 16 students competed on stage
 - Streamed online
 - Charlotte Somerville – 3rd, Veronica Planck – 2nd and Adriana Myers – 1st
 - Adriana will compete at state level

Mrs. Akins spoke for the Teaching and Learning Department

- Has been working with Mr. Wilcox, Mrs. Gamble and the counselors on the MCAN Grant
 - Could receive up to 25K for college and career readiness, K-12
- Participated as a judge where the interior design and architecture class competed against each other in a gingerbread house making contest
- Passed out an updated version of the review cycle and explained the updates

BOARD OF EDUCATION REPORTS

Trustee Reed attended the Sheridan Elementary Concert. She is impressed with the student's abilities throughout the grades

Trustee Shaw-Nolff volunteers in Mrs. Greer's first grade classroom. When she arrives, every student is quietly reading.

Trustee Ashley participated with Try-It Tuesday and handed out raw carrots. There were multiple colors of carrots for students to try.

Trustee Ashley also noted that the Cheetos Club purchased a TV for the lobby of the high school. They have positive announcements, birthdays, music etc. playing on the TV.

Trustee Szajnecki noted that he was on the board when Mr. Cartwright was approved as the business manager in 2000. He wrote a letter in 2003, when his term on the board was finished, but was unable to read it at that time. He read the letter, thanking Mr. Cartwright.

Trustee Reed echoed Trustee Szajnecki's sentiments.

Trustee Ashley thanked Mr. Cartwright for his patience with all his questions.

SUPERINTENDENT'S REPORT

- Thanked Mr. Cartwright for his service to Petoskey Schools
- Current job postings
 - Director of Finance
 - Interviews: January 27
 - Director of Special Education
 - Interviews: January 7
- Julie Saunders and the Madrigal Singers – many dinner performances and a Rotary luncheon performance
- Barry Bennett, Duane Willson, Patrick Ryan – many band concerts and steel drum performances
- Stephanie Asiala-Gross, Julie Laur, Katie Hoyt – elementary music programs
- High School ELA teachers – Poetry Out Loud program
- Counselors and Secondary principals – postsecondary action plan
- Lunch with Dr. Finley
- Mike Dixon will review the workflow in the business office, recommendation coming soon
- PE teachers and 20 coaches participated in a Bigger, Faster, Stronger high school workout program
- Discussed Every Opportunity and Truancy with Lisa Muneio from Probate Court. Visited the Court School
- Girls basketball had their first win of the season
- Boys basketball looked good in their opening win against Grandville
- Wrestling is off to a good start
- Hockey is showing improvement

Trustee Ashley asked where we are at with the Vaping program.

- Mr. Szukala noted that we are in the implementation phase.
 - one license in the middle school
 - five licenses in the high school
 - all students that have been caught vaping have chosen to watch the program with one day suspension instead of completing a three-day suspension

AUDIENCE PARTICIPATION

A student asked why the restroom doors are left open. Mrs. Gamble noted that the doors are left open to monitor who is going in and out of the bathrooms. The doors are locked in case of an emergency.

Mr. Bates, Technology Director, thanked Mr. Cartwright for his service to Petoskey Schools.

ADJOURNMENT

There being no further business, it was moved by Trustee Ashley and supported by Trustee Shaw-Nolff to adjourn.

AYES: Szajnecki, Ashley, Shaw-Nolff, Reed

NAYS: None

Motion was Declared Adopted

The meeting was adjourned at 8:04 p.m.

Keith Szajnecki, President

Jessica Shaw-Nolff, Secretary

Lori Lewis, Recording Secretary