



Public Schools of Petoskey

Every Opportunity.

Spitler Administration Building
1130 Howard Street
Petoskey, MI 49770
231-348-2100

REGULAR SCHOOL BOARD MEETING MINUTES

Thursday, November 21, 2019
7:00 p.m.

Members Present: Keith Szajnecki, Mary Ling, Mark Ashley, Jessica Shaw-Nolff, Kathy Reed
Members Absent: None

CALL TO ORDER

President Szajnecki called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Szajnecki led the Pledge of Allegiance.

AUDIENCE PARTICIPATION

None.

APPROVAL OF MINUTES

Trustee Ashley asked for clarification on the increase in enrollment from the October minutes. Mr. Cartwright clarified the numbers. The October minutes will reflect the below changes.

Amended:

Superintendents Report

- We have an increase in student enrollment of ~~58~~ 25 students, the projected loss was ~~66~~ 33 students.

Motion by Trustee Shaw-Nolff and supported by Trustee Ashley that the written minutes of the Regular Meeting Minutes, October 17, 2019 be approved as amended and the Special Meeting Minutes, November 4, 2019 be approved as recorded.

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

APPROVAL OF WARRANTS

Motion by Trustee Reed and supported by Trustee Shaw-Nolff that the warrants paid, as submitted by the administration, be approved in the amount of \$2,667,190.75.

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

PRESENTATION: PHS YOUTH IN GOVERNMENT

Mr. Parker introduced Tracy Deering the Youth in Government advisor. Mrs. Deering noted that the two high school students and two middle school students from the Youth in Government club will introduce themselves and then give a presentation for the Board.

Lexie Ladd, President, Alyvia Cantrell, Vice President, Aiden Salfai – running for Lieutenant Governor for the middle school club, Trent Black – Chairman for the middle school club each introduced themselves.

The students each gave a brief presentation and PowerPoint about the Youth in Government program.

The Board thanked the students, and each received a board pin.

RESOLUTION: BOARD GOALS

Trustee Szajnecki explained how the Board goals came about.

Trustee Ling noted that the Board and Superintendent discussed what it is that they want to focus on in the coming year. Communication and Leadership, Student Achievement and Financial Operations are the three categories were agreed upon. There are benchmarks for each category.

Mr. Parker feels that they are all moving in the same direction and this is a good process.

Motion by Trustee Ling and supported by Trustee Ashley to approve the Board Goals as presented.

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[RESOLUTION: NWEA LICENSE RENEWAL](#)

Mr. Cartwright requested the Board's approval for the license renewal.

Trustee Ashley asked Mrs. Akins if this program was in the three-year matrix plan. She confirmed that yes, it is in the plan.

Trustee Shaw-Nolff asked if this was already planned in the budget. Mr. Cartwright confirmed that it was.

Motion by Trustee Ashley and supported by Trustee Shaw-Nolff to accept the quote from North Western Evaluation Services (NWEA) of \$23,782.00 for the renewal of the annual testing subscription renewal..

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[RESOLUTION: ANNUAL SUMMER TAX COLLECTION](#)

Mr. Cartwright provided a brief description of the summer tax collection.

Motion by Trustee Ashley and supported by Trustee Reed to accept the attached Annual Summer Tax Resolution as presented.

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[DISCUSSION: ENHANCEMENT MILLAGE UPDATE](#)

Mr. Cartwright presented an enhancement millage update PowerPoint to the Board. The enhancement monies were to be used for the below items.

- Strengthen the existing budget
- Career and College readiness
- Smaller class size
- Curriculum and instructional supplies
- Professional development

Mr. Cartwright and Mrs. Akins fielded questions from the Board.

DISCUSSION: CONSTRUCTION UPDATE (CENTRAL, LINCOLN, SPITLER)

Mr. Cartwright gave a construction update for Central, Lincoln and Spitler. He fielded questions from the Board.

RESOLUTION: SECOND READ UPDATED POLICY #7780

Mr. Parker presented the updated policy and recommended the Board's approval.

Motion by Trustee Shaw-Nolff and supported by Trustee Reed to approve the attached Prohibition of Referral or Assistance Policy #7780 as presented.

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

EDUCATIONAL REPORTS

Mr. Frampus spoke on behalf of the elementary schools.

- The elementary conferences were well attended
- The elementary enrichment choir toured all the schools and performed at their evening concert
- The elementary staff have attended two curriculum meetings
- The fifth grade attended a silent parade on Veteran's Day
- Fundraisers and holiday giving programs have started at all the schools.
- The elementary holiday concerts will be the second week in December at the middle school

Mr. Wilcox spoke on behalf of the middle school.

- The fall show, Annie JR., was a success
 - There were no cuts, all students that tried out were able to participate in some way.
 - Kudos to play director Karen Mazzoline
- The Veterans Day Breakfast went well
- The Northmen Pride awards were handed out

- Recipients are nominated by staff, students and parents
 - 54 students received an award
 - There were a lot of students nominating students
- Homeroom time, the 20 minutes at the beginning of each day, has been restructured
 - Monday and Wednesday – students watch CNN
 - Tuesday – students participate in a classroom circle with intentional discussion topics
 - Determination
 - Respect
 - Empathy
 - Integrity
 - Voice
 - Thursday – students participate in an activity that reinforces what was discussed in the classroom circle
 - Friday – students listen to the student news
- Shout out to Tracy Deering for her work with the Youth in Government program

Mrs. Gamble spoke on behalf of the high school.

- The fall sports have wrapped up
 - Cross Country, Girls Golf and Boys Tennis all went to the State Finals
- The Fall Show went well
- Counseling Department
 - Attended the MI College Access meeting in Lansing
 - ELA classes
 - Freshmen
 - One on one meetings with their counselor
 - Sophomores
 - Prepped resumes
 - Mock interviews with community members
 - Juniors
 - Researched high demand careers
 - Seniors
 - 457 college applications were submitted
 - 75% of students completed the FAFSA

Mrs. Akins spoke on behalf of the Curriculum Department

- Made some changes in the mentor / mentee program
 - Collaboration meetings with Mrs. Akins and the team members
 - Discuss concerns
 - Before and after school meetings
 - Will observe each other
- Professional Development meetings in the afternoon of November 26, 2019
 - Elementary will be receiving more math training
 - Middle school will work with CharEm staff on behavior supports

- High school staff will work on common assessments to align with current standards and will enter the data into illuminate

Trustee Reed asked Mrs. Akins to explain the mentor / mentee program.

Mrs. Akins also explained the Special Populations Director position that will be a possible position.

- The position would oversee multiple areas
 - Special education
 - English language learner
 - Section 504
 - Homeless population
 - Indian education
 - Foster students
 - Alternative education
 - Gifted and talented
 - Grants
- The position will have oversight on policy and procedures and academic / nonacademic supports

BOARD OF EDUCATION REPORTS

Trustee Ashley noted that sweet potato brownies were handed out for Try-It Tuesday. He also noted that teaching staff have approached him to say very nice things about the current administrative changes that are happening around the district.

Trustee Ling noted that PEF mini-grants were approved for a total just over \$4,000. They did receive the lowest number of submissions that they have ever received. Trustee Ashley noted that they had many unique requests.

Trustee Ling noted that Trustee Reed was given a tribute award for her community service.

- Trustee Reed volunteers in multiple ways.
 - The Child Abuse Council
 - Petoskey Board of Education
 - Christ Child
 - Emmet County Health
 - Weekly at the elementary schools

Congratulations to Trustee Reed. Very much deserved.

SUPERINTENDENT'S REPORT

Mr. Parker noted that there is a lot to be thankful for in the district.

- Elementary Enrichment Choir
- A Night at the Circus

- Annie JR
- PHS Choir performed at Disney
- Community Newsletter going out to celebrate all that is great in PSP
- Attended MDE new superintendent meeting
 - M. Rice: Get out of the way and let somebody else lead
 - No retaining 3rd grade reading low kids
 - Retention is harmful to kids
- Title IX update
 - Title IX training for staff will be coming soon
- Early Childhood Committee
 - How to address birth to third
- CTE Committee
 - How to measure the needs
- Adding two social workers to our elementary rotation
 - Paid through 31N – MDE
 - Matching cost for us is about 20K / year
- Upcoming events
 - Hockey – Friday, Saturday, Tuesday
- Breakfast for Champions – please RSVP
 - December 10, 2019
 - 7:00-9:30 AM
 - Ovation Hall at Odawa Casino

LEGISLATIVE UPDATES

None.

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business, it was moved by Trustee Ashley and supported by Trustee Ling to adjourn.

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

The meeting was adjourned at 8:22 p.m.

Keith Szajnecki, President

Jessica Shaw-Nolff, Secretary

Lori Lewis, Recording Secretary