Subject: Cleaning & sanitizing to prevent the spread of illness.

07/29/2020

Due to concerns about the Coronavirus, I wanted to let everyone know our custodial team, Aides, and Teaching Staff are working hard to minimize the spread of illness by providing handsanitizing stations and following the cleaning procedures listed below.

- 1. Utilizing proper PPE gloves, masks, face shields.
- 2. Providing Hand sanitizing station in every classroom and hallway.
- 3. Remove dirt from surfaces daily and as needed using <u>Envirox H2Orange2</u> <u>Concentrate 117</u> (chemically cleans & sanitizes).
- 4. Disinfect sinks, drinking fountains, and toilets using the <u>Clorox 360</u> (Electrostatic sprayer using <u>Clorox Anywhere Hard Surface Sanitizer</u>) at a minimum of every 4 hours.
- 5. Wipe down touch points with disposable paper towels using Envirox H2Orange2 Concentrate 117 or Spartan GS Neutral Disinfectant between classes and lunch periods.
- 6. Sweep and mop hard floor surfaces daily and as needed with <u>Envirox Green</u> <u>Certified: Neutral Floor Cleaner Concentrate</u>.

In an effort to reduce the risk of any illness spreading in our district, please help us by following the CDC guidelines below:

- 1. Wash your hands with soap and water, especially after you cough or sneeze. Alcohol-based hand cleaners are also effective.
- 2. Avoid close contact with anyone who appears sick.
- 3. Cover your nose and mouth with tissue when you cough or sneeze (or do so into your elbow). Wash or sanitize your hands after you cough or sneeze.
- 4. If you feel sick, stay home from school and limit contact with others.
- 5. Avoid touching your eyes, nose or mouth.
- 6. Clean and disinfect your environment regularly, particularly equipment and surfaces shared by others.

If you have concerns or questions about our cleaning procedures please let me know.

Ron Griffin Maintenance & Custodial Director griffin.rt.m@petoskeyschool Tel (231) 348-2344