

**Petoskey High School
National Honor Society**

Selection Process Requirements

To be considered for the induction into the PHS Chapter of the National Honor Society, the following requirements must be met and all forms completed entirely. Failure to return all forms with the appropriate documentation and essay will be interpreted as disinterest in being inducted into the NHS.

National Honor Society membership is based on four areas of student accomplishments: leadership, service, character, and academics (GPA of 3.5 or higher). Candidates selected should excel in each of these areas. Minimum standards are set as follows:

1. Please fill out the **NHS Information Sheet**, which will initiate the process. This form must be returned to Mrs. Fettig (room 202) by **Monday, February 13, 2011**

2. **ACADEMICS:** The candidate must have a grade point average of **3.5 or higher and maintain this each semester throughout high school.**

3. **SERVICE:** The candidate must have a minimum of 10 hours of community service, outside of school. In addition, the candidate needs to demonstrate a commitment to PHS through participation in a minimum of 10 hours in school activities that indicated involvement in the school community, such as plays, marching band parades, debate, sports activities, etc. **Complete the Log Sheet with appropriate signatures verifying your service. Return to Mrs. Fettig NO LATER THAN MARCH 9th.**

4. **LEADERSHIP:** Included on the NHS Information Sheet, the candidate is to **provide the name, address, and telephone number of TWO (2) people in the school or community** who can attest to this individual's demonstrated leadership. These people must be at least 21 years old and not related to the candidate.

5. **CHARACTER:** The candidate will need to provide **TWO (2)** recommendation forms completed by **PHS personnel** and **TWO (2)** recommendation forms completed by **community members** (neighbors, employers, church members, etc). *Please be sure to choose individuals who know you well.* **Forms need to be returned to Mrs. Fettig NO LATER THAN MARCH 9th.**

- **Note:** Community member recommendations must be individuals not affiliated with PHS, a family member, or used as references for the Leadership section. These forms must be mailed to Mrs. Fettig or hand delivered by the person completing the form to Mrs. Fettig or the main office. As a candidate, you CANNOT bring it to Mrs. Fettig. Again, these forms need to be returned to Mrs. Fettig NO LATER THAN MARCH 9th.
- *ANY evidence of cheating, copying assignments, suspensions, or altercations with the police or a teacher will automatically disqualify a candidate for that year. The candidate must then convince the selection committee the following year that the behavior is definitely in the past.*

6. **ESSAY:** In addition, candidates will need to type a **one page essay** addressing the following points:

1. Why do you want to be a member of NHS? How would you contribute?
2. Why should you be selected? Include each aspect of NHS commitment (academics, service, leadership, and character) in your essay and how you would meet these challenges.

It is suggested that you follow up with the individuals whom you asked to fill out forms and remind them of the due date if they have not yet completed the forms. You may stop by Mrs. Fettig's room (202) to check on the status of your file before or after or during her prep (1st hour). **MARCH 9th, at 3:30 is the ABSOLUTE DEADLINE for the receipt of ALL PARTS OF THE REQUIRED PACKET. NO EXCEPTIONS WILL BE MADE TO THIS.**

Any questions about this packet or process should be addressed to Mrs. Fettig, NHS Adviser – 348-2339 or Fettig.sr.t@petoskeyschools.org.

NHS Information Form

Please fill out this form completely as failure to do so will be interpreted as a disinterest in being inducted into NHS.

Name _____ Phone number _____

Address _____

Email address _____

Current Grade Level _____

1. List classes currently enrolled in:

1st hr _____ 4th hr _____

2nd hr _____ 5th hr _____

3rd hr _____ 6th hr _____

0 hr _____

Any college classes, please list _____

2. List classes you plan to take next year both at PHS and NCMC:

3. List all activities in which you have participated during high school. Include teams, clubs, musicals, groups, etc. and major accomplishments in each:

4. List your work experiences and leisure activities:

5. List anything specific about you (not included in your essay) that will help us to know you better:

6. Provide the name, address, and telephone number of TWO (2) people in the school or community who can attest to your demonstrated leadership.

I verify that this information is, to the best of my knowledge, accurate.

Student Signature

Date

I verify this information is accurate, contains all relevant information and has been completed by my student

Parent Signature

Date

NHS Induction Hour Log

Name: _____

Date	PHS Activity	Signature

Date	Community Activity	Signature

Parent Signature

Date

Student Signature

Date

NHS Student Candidate Name: _____

National Honor Society Recommendation

Petoskey High School employee

Note to Reference Person:

The above named student has chosen to be a candidate for induction into Petoskey High School's Chapter of the National Honor Society. Please be as candid and honest as possible when filling out information below. This recommendation will remain strictly confidential and will be reviewed only by the NHS adviser and the selecting faculty committee.

PLEASE submit this form to Samantha Fettig by March 9, 2012.

DO NOT RETURN RECOMMENDATION TO STUDENT CANDIDATE.

1. How well do you know the candidate? (Circle one)

very well well so-so not well

2. What is your relationship to the candidate? _____

Classroom off campus co-curricular activity
(student/teacher) (friend/friend) (adviser/member)
Other? _____

3. Rate this student regarding the following: (check)

	Not Applicable	Superior	Outstanding	Good	Fair	Poor
Character/integrity	_____	_____	_____	_____	_____	_____
Leadership	_____	_____	_____	_____	_____	_____
Willingness to Help others	_____	_____	_____	_____	_____	_____
Classroom Performance	_____	_____	_____	_____	_____	_____

4. Your overall recommendation of this candidate to NHS: (circle one)

my highest highly recommend *recommend with *do not
recommend recommend reservation recommend

* Please explain: _____

Has this student ever been caught cheating or copying in your class? Yes No
If yes, was the parent notified? Yes No

Name of the person filling out above information Signature
(please print)

NHS Student Candidate Name: _____

National Honor Society Recommendation

Petoskey High School employee

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Classroom Performance	_____	_____	_____	_____	_____	_____

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my highest recommendation highly recommend recommend *recommend with reservation *do not recommend

* Please explain: _____

Has this student ever been caught cheating or copying in your class? Yes No
If yes, was the parent notified? Yes No

Name of the person filling out above information (please print) Signature

NHS Student Candidate Name _____

National Honor Society Recommendation

Community Member

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Leadership	_____	_____	_____	_____	_____	_____
Willingness to help others	_____	_____	_____	_____	_____	_____
Performance	_____	_____	_____	_____	_____	_____

4. National Honor Society inductees are selected by a faculty council on the basis of CHARACTER, LEADERSHIP, SERVICE, and SCHOLARSHIP. With this in mind, how strongly can you recommend this student as a candidate? (Circle one)

my highest recommendation highly recommended recommend recommend with reservation do not recommend

Other comments: _____

Name of person filling out above information
(please print)

Signature

NHS Student Candidate Name: _____

National Honor Society Recommendation

Community Member

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